



# Visiting Lecturer

At Regent's University London, we have a bold mission of reimagining education, and we're looking for talented and passionate people to help us do that. We're ambitious, collaborative and curious in how we approach our work, each other, and the education we give our students.

Nestled in the heart of royal Regent's Park, Regent's offers a premium experience for everyone in our community. Through brilliant teaching and transformative learning, we're cultivating globally minded graduates to bring purpose and passion to people and planet.

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## Job description

### Position details

#### Job title:

Visiting Lecturer

#### Department:

Art History and Global Art  
Markets

#### Line Manager Job Title:

Director (Content) or  
Course Leader

### Job purpose

To teach, supervise and assess students as required and to engage in the planning, preparation and other general administrative duties associated with teaching as a Visiting Lecturer.

**The Regent's Way** is a set of principles that guide our work and celebrate our unique offering – our strengths, our challenges and our commitment to continuous improvement.



We strive for excellence  
We don't fear failure; we learn from it  
We challenge ourselves



We're better together  
We create synergy when we collaborate  
We celebrate our successes



About people, cultures, ideas  
We're inclusive and welcoming of new perspectives  
We encourage learning and growth

## Main responsibilities

1	To deliver teaching in the form of, for example, lectures, seminars, workshops, supervisions, or tutorials as set out in module specifications and as appropriate to the discipline.
2	To design assessments (where appropriate), assess student output, provide students with timely feedback and feed-forward, record marks and attend examination boards.
3	To create and upload teaching materials onto Blackboard as appropriate to the module(s).
4	To liaise with the Course Leader and/or Director of Content in order to ensure an excellent student experience.
5	To keep an accurate record of student attendance and enter data on University record systems.
6	Where required, engage in Teaching Practice Development.
7	To attend team meetings where appropriate and to undertake any training that is essential to completing the role.
8	Actively seek to implement the University's health and safety policy, and give due regard to the health and safety of themselves and others when carrying out duties.
9	Actively seek to implement the University's equal opportunities policy and promote equality of opportunity in relation to the duties of the post.
10	To undertake any other duties that may reasonably be requested appropriate to the grade and responsibilities of the post.

# Person specification

## 1. Position details

<b>Job title: Visiting Lecturer</b>
<b>Department: Art History and Global Art Markets</b>
<b>Line manager job title: Director (Content) or Course Leader</b>

## 2. Person requirements

Job requirements	Assessment criteria	
	(e)ssential	(d)esirable
<b>Qualifications &amp; training</b>		
Educated to degree level or equivalent qualification in a relevant field	E	
Master's degree in a relevant field or equivalent professional experience		D
PhD (or close-to-completion)		D
<b>Experience</b>		
Experience of teaching in a higher education setting within the UK	E	
Experience and understanding of working with international students.		D
Experience of working in industry or sector or with professional bodies as appropriate to the discipline.		D
<b>Knowledge, skills &amp; competencies</b>		
Excellent written and verbal communication skills.	E	
Excellent presentation skills.	E	
Experience of quality assurance procedures and monitoring in a higher educational setting.		D
<b>General attributes &amp; personal qualities</b>		
Excellent record keeping and administrative skills.	E	
Capacity to work effectively as part of a team.	E	
Capacity to work under pressure and on own initiative	E	