

Lecturer

Regent's University London is a private university with a highly cosmopolitan community based in royal Regent's Park. With around 140 student and staff nationalities on campus, the university offers an exclusive and inspiring learning environment, with easy access to the wealth of professional and cultural opportunities of London.

Job Description

1. Position Details

- **Job Title**
Lecturer
- **Grade**
H
- **Department**
Financial Management & Quants
- **Line Manager Job Title**
Director (People)

2. Job Purpose

Design and deliver outstanding, inspirational teaching and learning aligned to the University's Hallmark Pedagogy across campus-based, blended and online learning environments. Play a key role in providing students with an excellent experience and work collaboratively with others to support the student journey across the University.

To participate in and/or represent your team or field of work in cross university projects and initiatives

The Regent's Way

The Regent's Way reflects our identity as a commercial, entrepreneurial, challenger institution in higher education with a compassionate, supportive community.

It's represented with five dynamics. These are coexisting, not contraries. They guide how we work and interact with others on a daily basis. And they're a measure of how we grow and progress as individuals and as an organisation.

We're different to mainstream universities. The Regent's Way celebrates our unique offering, our ambition, our strengths, challenges, and our willingness to fail, learn and continuously improve.



Main Responsibilities

- 1 Design, prepare and deliver high-quality teaching and learning and associated materials suitable for campus based, blended and online learning environments.
- 2 Set work, mark, moderate, assess and provide constructive formative and summative feedback to students on their assignments.
- 3 Work effectively with the Director (Content) and course teams, undertaking module leadership where required, and contributing to projects relating to teaching, learning and student experience.
- 4 Carry out teaching-related administration, such as submission of marks, completion of forms and reports, maintenance of VLE sites, and Reading lists online, in a timely manner and to deadlines.
- 5 Carry out your duties based on sound knowledge of the University's Hallmark Pedagogy, curriculum requirements, the Teaching and Learning, and Assessment and Feedback strategies, academic regulations and other quality processes.
- 6 Engage with external networks, research, scholarships and/or professional practice that informs and supports the delivery of a leading-edge teaching and learning experience.
- 7 Use data, including student and staff feedback, to inform continuous improvement to module delivery with the student at the heart of decision-making.
- 8 Support the delivery of field trips, or external opportunities that improve employment outcomes and equip our graduates as leaders in their chosen field.
- 9 Work with the course team to support student recruitment and marketing activity.
- 10 In role as a personal / module tutor be available to students to advise them on their progress and to offer tutorial support as appropriate.
- 11 Attend course team meetings, assessment boards and other meetings as required.
- 12 Engage in professional development, peer observation, and other relevant training and demonstrate a commitment to the UK Professional Standards Framework and in the Regent's Academic Careers Framework.
- 13 Actively seek to implement the University's Health and safety policy, and give due regard to the health and safety of themselves and others when carrying out duties.
- 14 Actively seek to implement the University's Equal Opportunities Policy and promote equality of opportunity in relation to the duties of the post.
- 15 To undertake any other duties that may reasonably be requested appropriate to the grade and responsibilities of the post.

Person Specification

1. Position Details

Job Title: Lecturer
Grade: H
Department: Financial Management & Quants
Line Manager Job Title: Director (People)

2. Person Requirements

Job Requirements	Assessment Criteria	
	(E)ssential	(D)esirable
Qualifications & training		
Educated to degree level or equivalent qualification in a relevant field	E	
Master's degree in a relevant field or equivalent professional experience		D
PhD (or close-to-completion)		D
HEA Fellowship/PGCHE *Should candidates not possess either qualification they will be required to undertake the PGCHE in the first two years of employment supported by the University		D
Experience		
Teaching experience in a relevant field in higher education	E	
Experience of using digital tools and content and/or blended learning to enrich the design and delivery of teaching and learning	E	
Experience of supporting diverse educational needs of individual students	E	
Experience in academic supervision of undergraduate and/or postgraduate degree-level projects	E	
Experience of contributing to the development of content for online distance learning		D
Knowledge, skills & competencies		
Ability to design and/or deliver innovative, inclusive teaching and learning	E	
Sound knowledge of specialist area and current educational practices in the field	E	
Relevant record of professional practice, innovation, pedagogic or subject research with evidence of application to teaching and learning	E	
Relevant and current external networks in industry, professional practice or academic contexts		D
Teaching of international students		D

General attributes & personal qualities		
Excellent written and verbal communication and interpersonal skills	E	
Driven to place a high-quality student experience at the heart of their work	E	
Flexible and able to meet changing priorities and needs of the business	E	
A team player with a 'can do' attitude, including supporting others to meet objectives of the wider team	E	
High level of accuracy and attention to detail in the quality of work delivered	E	
Able to work effectively to manage workload	E	
Commitment to continuous professional development	E	
Able to role model Regent's values	E	
