



Assistant Professor (Senior Lecturer)

Regent's University London is a private university with a highly cosmopolitan community based in royal Regent's Park. With around 140 student and staff nationalities on campus, the university offers an exclusive and inspiring learning environment, with easy access to the wealth of professional and cultural opportunities of London.

Job Description

1. Position Details

- **Job Title**
Assistant Professor (Senior Lecturer)
- **Grade**
I
- **Department**
Luxury Brand Management
- **Line Manager Job Title**
Director (People)

2. Job Purpose

Design and deliver outstanding, inspirational teaching and learning aligned to the University's Hallmark Pedagogy across campus-based, blended and online learning environments.

To play a key role in providing students with an excellent experience and work collaboratively with others to support the student journey across the University.

To participate in and/or represent your team or field of work in cross-university projects and initiatives.

To undertake delegated Course/Academic management responsibility.

To mentor, support and lead colleagues as required

The Regent's Way

The Regent's Way reflects our identity as a commercial, entrepreneurial, challenger institution in higher education with a compassionate, supportive community.

It's represented with five dynamics. These are coexisting, not contraries. They guide how we work and interact with others on a daily basis. And they're a measure of how we grow and progress as individuals and as an organisation.

We're different to mainstream universities. The Regent's Way celebrates our unique offering, our ambition, our strengths, challenges, and our willingness to fail, learn and continuously improve.



Main Responsibilities

- 1 Design, prepare, and deliver high-quality teaching and learning and associated materials suitable for campus-based, blended and online learning environments.
- 2 Set work, mark, moderate, assess and provide constructive formative and summative feedback to students on their assignments.
- 3 Work effectively with Director (Content) and course teams, undertaking module leadership, taking responsibility for projects related to teaching, learning and student experience, or other course management roles such as year tutor, pathway leader, course leader as required.
- 4 Carry out teaching-related administration, such as submission of marks, completion of forms and reports, maintenance of VLE sites, and reading lists online, in a timely manner and to deadlines.
- 5 Carry out your duties based on sound knowledge of the Hallmark Pedagogy, curriculum requirements, the Teaching & Learning, and Assessment & Feedback strategies, academic regulations, and other quality processes.
- 6 Engage with external networks, research, scholarship and/or professional practice that informs and supports the delivery of a leading-edge teaching and learning experience.
- 7 Support the Director (Content) with student recruitment and marketing activity.
- 8 Lead new module design and development, and contribute to the design of new course products.
- 9 Use data, management information and student feedback, to support the Director (Content) with module and course improvement planning relating to University KPIs for subject TEF, NSS, retention, progression, completion and graduate employability.
- 10 Actively seek external opportunities and develop networks that improve employment outcomes and equip our graduates as leaders in their chosen field.
- 11 In role as a personal / module tutor be available to students to advise them on their progress and to offer tutorial support as appropriate.
- 12 Attend University meetings and committees, course team meetings, assessment boards, and other meetings, leading on tasks as required.
- 13 Engage in professional development, peer observation, and other relevant training, and demonstrate a commitment to the UK Professional Standards Framework and in the Regent's Academic Careers Framework. Also play a role in mentoring and supporting colleagues as module leader or course leader
- 14 Actively seek to implement the University's Health and safety policy, and give due regard to the health and safety of themselves and others when carrying out duties.
- 15 Actively seek to implement the University's Equal Opportunities Policy and promote equality of opportunity in relation to the duties of the post.
- 16 To undertake any other duties that may reasonably be requested appropriate to the grade and responsibilities of the post.

Person Specification

1. Position Details

Job Title: Assistant Professor (Senior Lecturer)
Grade: I
Department: Luxury Brand Management
Line Manager Job Title: Director (People)

2. Person Requirements

Job Requirements	Assessment Criteria	
	(E)ssential	(D)esirable
Qualifications & training		
Educated to degree level or equivalent qualification in a relevant field.	E	
Master's degree in a relevant field or equivalent professional experience.		D
PhD (or close-to-completion) or relevant professional experience.		D
HEA Fellowship/PGCHE *Should candidates not possess either qualification they will be required to undertake the PGCHE in the first two years of employment supported by the University.		D
Experience		
Extensive proven teaching experience in a relevant field in higher education.	E	
Experience of using digital tools and content and/or blended learning to enrich the design and delivery of teaching and learning.	E	
Experience of supporting diverse educational needs of individual students.	E	
Experience in academic supervision of undergraduate and/or postgraduate degree-level projects.	E	
Experience of actively assisting in recruitment or external events that help to promote the course and the university.	E	
Experience of sharing and contributing to CPD across the University.	E	
Experience of contributing to the development of content for online distance learning.		D
Experience of teaching of international students.		D
Knowledge, skills & competencies		
Recognised excellent practice of design and/or delivery of innovative, inclusive teaching and learning.	E	

Sharing of good practice internally and externally for example, via in house workshops, wider institutional adoption of particular innovative teaching practice etc.	E	
Sound knowledge of specialist area and current educational practices in the field.	E	
Relevant record of professional practice, innovation, pedagogic or subject research with evidence of application to teaching and learning.	E	
Relevant and current external networks in industry, professional practice or academic contexts.	E	
External examiner at another HEI.		D
Membership and contribution to university quality assurance and improvement processes and other committees or working groups.		D
General attributes & personal qualities		
Excellent written and verbal communication and interpersonal skills.	E	
Driven to place a high-quality student experience at the heart of their work.	E	
Flexible and able to meet changing priorities and needs of the business.	E	
A team player with a 'can do' attitude, including supporting others to meetings objectives of the wider team.	E	
High level of accuracy and attention to detail in the quality of work delivered.	E	
Able to work effectively time manage workload.	E	
Able to role model Regent's values.	E	